

YSU DEPARTMENT OF ART  
**FOUNDATION PORTFOLIO REVIEW PRESENTATION GUIDELINES**

A Foundation Portfolio Review is required of all art and art education majors enrolled in the College of Fine and Performing Arts upon successful completion of the foundation coursework. This portfolio is different from the end of semester portfolios required by individual instructors. It is the student's responsibility to carefully read and follow these guidelines in preparing their Foundation Portfolio. **To better select work** for their portfolio, students should **refer to the assessment categories on the attached sample** portfolio evaluation form. If students have any questions concerning these guidelines, they should seek advisement from their foundation instructor(s) before submitting their portfolio. **Students must pass the portfolio review to continue in the program, and before they can register for further studio art courses.**

1. Work from **all** of the following **four** foundation courses must be included in the portfolio:

Art 1521: Foundation Drawing

Art 1501: Fundamentals of 2-D Design

Art 1522: Intermediate Drawing

Art 1502: Fundamentals of 3-D Design

2. The portfolio must contain a total of **16 examples** of work **and 1 sketchbook (total 17 pieces)** from the above courses only. **Each course should be represented by a minimum of two works with the exception of 3-D Design.** Only one 3-D work is required. Students should select work in response to the questions listed on the sample review sheet, and that demonstrates the understanding and skillful implementation of the following visual concepts:

- |            |                            |
|------------|----------------------------|
| 1. Line    | 8. Balance                 |
| 2. Shape   | 9. Proportion              |
| 3. Value   | 10. Dominance              |
| 4. Color   | 11. Movement               |
| 5. Texture | 12. Economy                |
| 6. Harmony | 13. Space                  |
| 7. Variety | 14. Content and Expression |

3. Absolutely no copy work should be included (work copied directly from other works of art).

4. All two-dimensional work, other than sketchbooks, must be properly matted, and ready for presentation and evaluation. **Unmatted work will not be accepted.** It is advised that you mat your own work and not go to the expense of having your work professionally matted. Mat width should be approximately 2 " top and sides and 2 1/2" bottom.

5. A typed list must be included in the portfolio. The following information must be listed: ❶ a number for each work that corresponds to the number indicated on the bottom left corner of the slip sheet (see #7 below); ❷ the course name in which it was completed; ❸ the primary concept category it represents; and ❹ a brief description of the work including, media, and other concepts or other relevant information the work addresses if applicable for example if the work was part of a series. ❺ Each three-dimensional piece must also have a number corresponding to its description on the typed list and your name firmly attached.

6. Appropriately sized protective slip-sheets (same size as the artwork) should be attached to the back of each individual two-dimensional work and folded over to cover and protect it. The work should be clean, flat, and intact.

7. On the **front** bottom left corner of each protective slip sheet, (**clearly visible when the sheet is folded back**), each work must be identified by the corresponding number on the typed list, by the course it was completed for and the concept category it represents (see list on front of this sheet; example: #1 - Foundation Drawing – Line, texture. Movement or #4 - 2D Design - Color, Dominance, etc.) One work can represent **up to four concept areas however the primary category must be listed first**. It is recommended at least five of the works, representing different concept areas, should be in color. Be very specific in identifying your concept areas.

8. A sketchbook from one of the foundation courses must be included.

9. All two-dimensional work **must be submitted** in a sturdy **24 inch x 31-inch brown craft paper/board or similar portfolio**. This portfolio is to be used **ONLY** for storing and presenting your work at the Foundations Portfolio Review. A separate portfolio should be purchased for transporting materials to class sessions.

10. The student's name should be clearly marked on the **front upper right hand corner** of the portfolio.

**SAMPLE DEPARTMENT OF ART FOUNDATION PORTFOLIO EVALUATION FORM (S05) SAMPLE**

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STUDENT NAME \_\_\_\_\_  
SEMESTER AND YEAR \_\_\_\_\_  
1<sup>st</sup> Submission \_\_\_\_\_  
Resubmission \_\_\_\_\_

EVALUATION RESULTS:  
Pass \_\_\_\_\_  
Fail \_\_\_\_\_  
Incomplete Portfolio: \_\_\_\_\_

The Foundation Portfolio should consist of 16 examples of work and 1 sketchbook completed in the foundation courses. The portfolio must include work from all foundation courses. Each course must be represented by a minimum of two works (one work is acceptable for 3-D design).

**Rating System:**

- 5 = Represents exceptional work and indicates a very strong grasp of foundation concepts and practice.
- 4 = Indicates very good work and a considerable grasp of foundation concepts and practice.
- 3 = Indicates satisfactory work and a usable grasp of foundation concepts and practice.
- 2 = Indicates a poor, not necessarily coherent, knowledge of foundation concepts and practice.
- 1 = Indicates that the student has not even achieved a minimum grasp of foundation concepts and practice.

**Final Score:** The student must receive a numerical score of **45** (out of 90) or higher to pass the portfolio review.

**Review Committee:** please circle the appropriate number that best reflects your rating of the following portfolio evaluation areas as demonstrated in the work presented:

**Compositional Skills Evaluation**

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- |  |           |
|--|-----------|
| 1) Ability to manipulate line, both technically and expressively.  | 1 2 3 4 5 |
| 2) Ability to manipulate and organize shape.   | 1 2 3 4 5 |
| 3) Ability to manipulate and use value within a composition  | 1 2 3 4 5 |
| 4) Ability to manipulate and create texture.   | 1 2 3 4 5 |
| 5) Ability to manipulate color technically, formally and expressively.   | 1 2 3 4 5 |
| 6) The harmonic use of repetition, rhythm and variation, and contrast to organize and unify a composition.   | 1 2 3 4 5 |
| 7) Capability of developing proportional relationships between compositional elements.   | 1 2 3 4 5 |
| 8) Evidence of ability to establish a sense of compositional balance.  | 1 2 3 4 5 |
| 9) Demonstrate the ability to use the principle of dominance and emphasis to create visual order between compositional elements.                             | 1 2 3 4 5 |
| 10) Adequate development of visual movement within the compositional structure.  | 1 2 3 4 5 |
| 11) Ability to utilize economy to organize and unify a composition.  | 1 2 3 4 5 |
| 12) Ability to create the illusion of 3-dimensional space in 2-dimensional work.   | 1 2 3 4 5 |
| 13) Ability to manipulate and organize form in actual 3-dimensional space.   | 1 2 3 4 5 |
| 14) Evidence that a portion of the work reflects the expression of content and exhibits original solutions beyond the formal requirements of the assignment. | 1 2 3 4 5 |
| 15) Evidence of adequate sketchbook development and visual thinking.   | 1 2 3 4 5 |

**General Portfolio Evaluation**

- |   |           |
|---|-----------|
| 16. Evidence of adequate process and media skills.                          | 1 2 3 4 5 |
| 17. Work is neat, organized and presented according to the guidelines.      | 1 2 3 4 5 |
| 18. Labeling and division of work into concept areas is clearly understood. | 1 2 3 4 5 |

Final Score: \_\_\_\_\_

Recommendations: Reviewer(s) please indicate recommendation category.

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- \_\_\_\_\_ Repeat ART 1501: Fundamentals of 2-D Design
- \_\_\_\_\_ Repeat ART 1521: Foundation Drawing
- \_\_\_\_\_ Repeat ART 1502: Fundamentals of 3-D Design
- \_\_\_\_\_ Repeat ART 1522: Intermediate Drawing
- \_\_\_\_\_ Resubmit your portfolio for evaluation: Refer to written comments section on this form. Consult with your instructor(s) and reschedule another review.

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***Reviewers: Please use this space for written comments.***